

**OFFICE OF THE  
ACCOUNTANT GENERAL AZAD JAMMU & KASHMIR  
MUZAFFARABAD**

☎ 92-05822-920802-883 Fax: 92-05822-920635



**Bidding Document**

**National Competitive Bidding (NCB)**

Bid Submission Deadline (date/time)	29.03.2023 at 12:00 P.M
Bid opening date/time: (Technical)	29.03.2023 at 12:30 P.M
Bid opening date/time: (Financial)	10.04.2023 at 11:00 A.M
Bid Venue:	Committee Room AG Office, Sathra Hill Muzaffarabad

**Procurement of Computer Server, Tape Library, Line Matrix Printers, Hardware (PCs, Laptops, Cheque writers, LaserJet, OS, MS Office, AV, LAN/WAN equipment, NMS Software/Proxy/Domain Server Software, Generators & UPS/Batteries Etc.**

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**SECTION 1**  
**Invitation to Bids**



**OFFICE OF THE ACCOUNTANT GENERAL AZAD JAMMU & KASHMIR  
MUZAFFARABAD  
Invitation for Bids**

**IFB Title: Procurement of Computer Hardware (PCs, Laptops, Cheque writers, LaserJet Printers, UPS for PCs, LAN/WAN Firewall/Switches and Generators. IFB. No.02**

1. Office of the Accountant General Azad Jammu & Kashmir (“The Purchaser”), invites sealed bids from reputed and eligible Firms/Suppliers/ Distributors/Agents, Active Tax Payer registered with the Sales Tax, Income Tax Departments and are directly authorized by the Original Equipment Manufacturer (OEM) as per details below: -

S.#	Items	Quantity	Specifications	Bid Security
1	Data Base Server, Application Server, Proxy, Security, Domain and NMS Server. Rack Mounted Tape Library.	3	As per bid documents	Rs. 613,000
<b>SCOPE OF WORK:</b> Delivery, installation and commissioning of supplied hardware. (Line Matrix Printers, Servers and Rack Mounted Tape Library) Configuration and create required RAID Levels. Installation of SUSE Linux on Server and Create Mount Points as per requirement. Complete integration of Server and Tape Library. Backup Software Installation and configuration for tape library ( <b>SUSE Linux &amp; Backup Software Provide by Customer</b> )				
2	Line Matrix Printers 1500LPMX8 Line Matrix Printers 1000LPMX5	08 05	As per bid documents	Rs.1,080,000 Rs. 600,000
3	Personal Computers Intel core i7 11th generation with registered windows 10 and Office 2019	75	As per bid documents	Rs. 619,000
4	Laptop Intel core i-7, 11th generation with registered windows 10 and Office 2019	04	As per bid documents	Rs. 30,000
5	Cheque writer	20	As per bid documents	Rs. 78,000
6	LaserJet printers	30	As per bid documents	Rs. 63,000
7	UPS 2400V with 02 batteries 200 Amperes	25	As per bid documents	Rs. 60,000
8	Electricity Generators with Auto Switch Panel 5KVA	05	As per bid documents	Rs. 30,000
9	LaserJet Enterprise 700 Printer M712dn CF236A	01	As per bid documents	Rs. 22,500
10	Fire- wall for 13 sites and 24 Port Manageable Switch, NMS/Proxy and Domain Server Software.	13	As per bid documents	Rs. 58,000

Note: The bidders may furnish bids/quotation for one or all items mentioned above. Bid security in shape of pay order issued in the name of Accounts Officer / DDO Accountant General Office must be attached with the financial proposal.

**SCOPE OF WORK:** Delivery, installation and commissioning of supplied hardware

2. Advertisement and bidding document can be downloaded from AG AJ&K and AJ&K PPRA websites i.e., [www.agajk.gov.pk](http://www.agajk.gov.pk) and [www.ajkppra.gov.pk](http://www.ajkppra.gov.pk) Bidders are advised to use only prescribed financial and technical formats given in the bidding document for IFB-01.

Description		Bid Venue	Bids opening Technical date	Bids opening financial (date/Time)
Procurement Procedure	Single stage – two envelopes	Committee Room AG Office Muzaffarabad	29.03.2023 12:30P.M	10.04.2023 11:00 A.M

3. A conditional bid, overwriting, false/forged documents, bids received late and/or not accompanied by bid security will be rejected on spot as per AJ&K PPRA Rules 2017. Bids received in shape of joint venture will not be accepted. Successful bidders will have to deliver, install, configure and test the hardware and allied equipment at respective delivery stations. Bid price should be fixed and no additional transportation charges will be paid in this regard. No time extension in bid submission and delivery time will be granted and bids not complying with terms & conditions of bidding document will be rejected.

4. The Accountant General AJ&K reserves the right to accept or reject all bids in accordance with AJ&K PPRA Rules 2017.

**Mir Muhammad Asghar**  
**Deputy Accountant General (Admin-II)**  
 Accountant General Office Azad Jammu & Kashmir Muzaffarabad  
 Ph: 05822-920802-883-603, Fax: 05822-920635 [www.agajk.gov.pk](http://www.agajk.gov.pk)

**SECTION II**  
**Instructions to Bidders**

## Instruction to Bidders (ITB)

**Bidders are advised to read the contents of the Instruction to Bidders carefully**

<b>1</b>	<b>Scope of Bid</b>	1.1 Office of The Accountant General, AJ&K invites sealed bids for supply, of Computer Hardware/Software & I.T equipment, installation, configuration etc. Equipment as specified in detail in the Schedule of Requirements along with technical specifications at AG Office Sathra Hill Muzaffarabad.
<b>2</b>	<b>Source of Funds</b>	2.1 Public Fund.
<b>3</b>	<b>Eligible Bidders</b>	<p>3.1 This Invitation for Bids is open to all original manufacturers/ their <b>Authorized Agents/</b> Suppliers and in case of imported goods their <b>authorized</b> agents/ importers/ suppliers in Pakistan for supply of Goods who must be registered (NTN, GST, on Active Tax payers List of FBR and/or CBR AJK etc.). The eligibility conditions are specifically described in the Schedule of Requirements (<b>Section III</b>).</p> <p>3.2 Bidders under a declaration of ineligibility for corrupt and fraudulent practices issued by any Government (Federal, Provincial or AJK) or a public sector organization are <b>NOT ELIGIBLE</b>. Bidders blacklisted by any Government (Federal, Provincial or Local) or a public sector organization are also <b>NOT ELIGIBLE</b>.</p> <p>3.3 Further requirements for determining eligibility of bidders are specified in <b>Section III</b>.</p>
<b>4</b>	<b>Corruption and Fraud</b>	4.1 The AJ&K PPRA defines Corrupt and Fraudulent Practices as “corrupt and fraudulent practices” which includes offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the supplier or contractor in the procurement process or in contract execution to the detriment of the procuring agencies; or misrepresentation of facts in order to influence a procurement process or the execution of a contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at

		<p>artificial, non-competitive levels and to deprive the procuring agencies of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty”.</p> <p>4.2 Indulgence in corrupt and fraudulent practices is liable to result in rejection of bids, cancellation of contracts, debarring and blacklisting of the bidder, for a stated or indefinite period of time.</p>
5	<b>Eligible Goods and Services</b>	<p>5.1 All goods and related services to be supplied under the contract shall conform to the policies of the Government of AJK in vogue. All expenditures made under the contract shall be limited to such goods and services.</p> <p>For purposes of this clause, (a) the term “Goods” includes any goods that are the subject of this Invitation for Bids and (b) the term “Services” includes related ancillary services such as transportation, insurance, installation, after sale service /support and trainings etc.</p>
6	<b>Cost of Bidding</b>	<p>6.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Procuring Agency shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.</p>
<b>The Bidding Procedure</b>		
7	<b>The Governing Rules</b>	<p>7.1 The bidding procedure shall be governed by Azad Jammu and Kashmir Public Procurement Rules-2017 issued and amended from time to time, by AJK Public Procurement Regulatory Authority (AJK PPRA).</p>
8	<b>Applicable Bidding Procedure</b>	<p>8.1 The bidding procedure is governed by AJ&amp;K Public Procurement Rule 36 “Procedures of Open Competitive Bidding” sub-rule (b) “Single stage – Two Envelop procedure”. Bidders are advised also to refer to the Invitation for Bids at <b>Page 2</b> to confirm the bidding procedure applicable in the bidding process</p>



		<p>8.2 The bidding procedure prescribed in the Invitation for Bids is explained below:</p> <p style="text-align: center;"><b>Single Stage: Two Envelope Procedure</b></p> <p>i) The envelopes shall be marked as <b>“FINANCIAL BID”</b> and <b>“TECHNICAL BID”</b> in bold and legible letters;</p> <p>ii) Initially, only the envelope marked as <b>“TECHNICAL BID”</b> shall be opened in the Office of the Accountant General AJ&amp;K on the date and time prescribed in the Invitation for Bids (IFB)/ Notice for receipt/submission of bids in the presence of the bidders or their authorized representatives, who may choose to be present.</p> <p>iii) The envelope marked as <b>“FINANCIAL BID”</b> shall be retained in the custody of Procuring Agency without being opened;</p> <p>iv) The Procuring Agency shall first establish the <b>“Eligibility”</b> and then evaluate the Technical Bid for conformance of the offered item’s technical specifications with the demanded ones and other terms &amp; conditions, without reference to the price and reject any bid which shall not conform to the specified requirements;</p> <p>v) During the technical evaluation no amendments in the technical Bid shall be permitted, however, if required, any clarification(s) which shall not constitute any material deviation of Bid, may be asked. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted;</p> <p>vi) The <b>“FINANCIAL BIDS”</b> of eligible and technically qualified Bidders shall be opened publicly on <b>10/04/2023</b> at 11.00 AM at venue stated in this Bid Document;</p>
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		<p>vii) The Financial Bid of ineligible and/or technically non-responsive bidders shall be returned unopened to the respective Bidders subsequent to the announcement of “Bid Evaluation Report” (BER); and</p> <p>viii) The bid found to be the lowest evaluated &amp; responsive (most advantageous) shall be accepted. In case, two or more bidders submit equal financial bid for an item, the bidder scoring higher marks in technical score sheet shall be awarded contract;</p>
<b>The Bidding Documents</b>		
<b>9</b>	<b>Contents of the Bidding Documents</b>	<p>9.1 The goods required, applicable bidding procedures, and Contract Terms are prescribed in this Bidding Documents. In addition to the Invitation for Bids, this Bidding Documents include:</p> <ul style="list-style-type: none"> <li>a) Instructions to Bidders (ITB)</li> <li>b) Schedule of Requirements</li> <li>c) Technical Specifications</li> <li>d) Evaluation Criteria</li> <li>e) Bid Forms (including technical forms and financial forms)</li> <li>f) Draft Standard Contract including Special Conditions of Contract (with Annexures) and General Conditions of the Contract, and Integrity pact</li> </ul> <p>9.2 The “<b>Invitation for Bids</b>” (IFB) Notice is not a formal part of the Bidding Documents and is included as a reference only. In case of discrepancies between the IFB Notice and the Bidding Documents listed in 10.1 below, the Bidding Documents shall take precedence.</p> <p>9.3 The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Documents. Failure to furnish the required information as required in the Bidding Documents or submission of a bid that is not substantially responsive to the requirements outlined in the bidding document shall be at the bidder’s risk and be liable to be rejected.</p>

<p style="text-align: center;"><b>10</b></p>	<p><b>Clarification(s) on Bidding Documents</b></p>	<p>10.1 A prospective bidder seeking clarification on the bidding document may notify the Procuring Agency in writing or through electronic mail at the Procuring Agency's address/ e-mail ID indicated in the Invitation for Bids. The Procuring Agency shall respond in writing to any request for clarification(s) of the bidding document, which it receives not later than ten (10) days prior to the deadline for the submission of bids prescribed in the Invitation for Bids. Written copies of the Procuring Agency's response (including an explanation of the query but without identifying the source of inquiry) shall be sent to all prospective Bidders who have received the Bidding document. Additionally, the clarification issued shall be posted on the website (<a href="http://www.agajk.gov.pk">www.agajk.gov.pk</a>).</p> <p>10.2 The Purchaser shall have the right, at his exclusive discretion, to require, in writing, information or clarification of the Tender, from any or all the Bidder (s). No change in the price or substance of the tender shall be sought, offered or permitted except as required to confirm any ambiguity / the corrections of arithmetical errors discovered in the Tender. Acceptance of any such correction is sole discretion of the purchaser.</p>
<p style="text-align: center;"><b>11</b></p>	<p><b>Amendment(s) to the Bidding document/ Withdrawal of the Tender</b></p>	<p>11.1 At any time prior to the deadline for submission of bids, the Procuring Agency, for any reason, whether at its own initiative or in response to a clarification(s) requested by a prospective Bidder, may modify the bidding document by amendment(s).</p> <p>11.2 All prospective Bidders that have received the Bidding document shall be notified of the amendment(s) in writing through Post, e-mail or fax, and shall be binding on them.</p> <p>11.3 In order to allow prospective Bidders reasonable time for taking the amendment(s) into account in preparing their bids, the Procuring Agency, at its discretion, may extend the deadline for the submission of bids.</p>

		<p>11.4 The bidder may, by written notice served on the Purchaser, modify or withdraw the tender after submission of the tender, prior to the deadline for submission of the tender.</p> <p>11.5 The tender, withdrawn after the deadline for submission of the Tender and prior to the expiration shall result in forfeiture of bid security.</p>
<b>Preparation of Bids</b>		
<b>12</b>	<b>Documents comprising the Bids.</b>	<p>12.1 The bid shall comprise the Bid Forms attached with this Bidding Document and all those ancillary documentations that are prescribed for the eligibility of the bidders and goods and ancillary services that are found necessary and highlighted in the Bid Forms in <b>Section V</b>.</p> <p>12.2 The Bidder shall complete the bid forms and an appropriate price schedule furnished in the bidding document, indicating the goods to be supplied, a brief description of the goods, their general and specific characteristics, ancillary services that the bidder is willing or required to provide along with the proposed price.</p>
<b>13</b>	<b>Bid Price</b>	<p>13.1 The bidder shall indicate on the appropriate form prescribed in this Bidding Document the unit prices and total bid price of the goods; he proposes to supply under the Contract.</p> <p>13.2 Form prescribed for quoting of prices, should be typed and printed on the bidder's letterhead. Any alteration/correction must be signed/initialed by the bidder or his authorized representative.</p> <p>Each page of the bid is required to be signed and stamped at the bottom.</p> <p>13.3 The Bidder should quote the prices of goods according to the technical specifications as provided in <b>Section III</b> of this document. The technical specifications of goods, different from</p>

		<p>the required specifications, shall straightway be rejected.</p> <p>13.4 The Bidder is required to offer a competitive price. All prices must include all applicable taxes and duties. If there is no mention of taxes, the offered/ quoted price shall be considered to be inclusive of all prevailing taxes/ duties. The bidder shall be responsible for all new taxes, if any, levied by the Government until completion of the contract.</p> <p>13.5 Bidders are strongly advised to learn about the rates of taxes applicable in AJ&amp;K and clarification in this regard may be sought from AJ&amp;K CBR. This is very important for those bidders who are not formally registered in AJ&amp;K CBR.</p> <p>13.6 The benefit of exemption from or reduction in the taxes and duties shall be passed on to the Procuring Agency.</p> <p>13.7 Prices offered should be for the entire quantity of an item demanded in the Schedule of Requirement; partial quantity offers shall straightway be rejected. Conditional offers shall also be considered as non-responsive bids.</p> <p>13.8 While making a price quote, trend/ inflation in the rate of goods and services in the market should be kept in mind. No request for increase in price due to market fluctuation in the cost of goods and services shall be entertained.</p>
<b>14</b>	<b>Bid Currencies</b>	14.1 Prices shall be quoted in Pak Rupees.
<b>15</b>	<b>Supporting Documents to judge specification</b>	15.1 The bidder shall provide the leaflets/brochures/catalogs of quoted products with the bid.
<b>16</b>	<b>Documentation on Eligibility of Bidders</b>	16.1 Bidder shall furnish, as part of its bid (along with Bid Form & Price Schedule) the documentary evidence mentioned in the eligibility criteria <b>Section IV</b> for the Bidder's eligibility and its qualifications to perform the Contract if his bid is accepted: -

		<p>a) Minimum two (02) years of experience in supplying of quoted items having proper Outlet/Office,</p> <p>b) Duly authorized by OEM Manufacturer/ Principal of leading brands (Authorization Letter must be provided),</p> <p>c) Registered with Income &amp; Sales Tax Departments and on the Active Tax Payers List of FBR and/or CBR AJ&amp;K,</p> <p>d) Affidavit duly attested by Oath Commissioner/ Notary Public to the effect that the bidder is not blacklisted by any Government (Federal, Provincial or Local) or a public sector organization. Procuring Agency, however, may confirm the same on its own through PPRA websites.</p> <p>e) OEM/Manufacturer's warranty (Minimum one year).</p> <p>Details are covered in the <b>Section IV</b> containing eligibility criteria.</p>
<b>17</b>	<b>Bid Security</b>	<p>17.1 The bidder shall furnish, as part of its bid, a bid security in form of bank pay order as mentioned in advertisement of the total quoted bid value or for each lot/item. The bid security must be in the shape of bank pay order made in the name of Accounts Officer (DDO) Office of the Accountant General, AJ&amp;K, Muzaffarabad. Bid security shall be included in sealed financial proposal. Unsuccessful bidder's bid security shall be discharged or returned soon after announcement of the successful bids.</p> <p>17.2 The bid security (in shape of pay order shall be enclosed in 'Financial Bid' sealed envelope).</p> <p>17.3 Bidder will provide a certificate in Technical Bid that bid security has been provided in sealed financial bid.</p>
<b>18</b>	<b>Bid Validity</b>	<p>18.1 Bids shall remain valid for 90 days from the date of issue of supply order.</p> <p>18.2 The Procuring Agency shall ordinarily be under an obligation to process and evaluate the bid within the stipulated bid validity period. However, under exceptional circumstances and</p>

		<p>for reason to be recorded in writing, if an extension is considered necessary, all those who have submitted their bids shall be asked to extend their respective bid validity period.</p> <p>18.3 Bidders who;</p> <p>(a) agree to the Procuring Agency’s request for extension of bid validity period shall not be permitted to change the substance of their bids; and;</p> <p>(b) bidders who do not agree to an extension of the bid validity period shall be allowed to withdraw their bids without forfeiture of their bid securities.</p> <p>(c) The Purchaser may solicit the Bidder consent to an extension of the validity period of the Tender. The request and the response thereto shall be made in writing. If the Bidder agrees to extension of validity period of the Tender, the validity period of the Bid Security shall also be suitably extended. The Bidder may refuse extension of validity period of the Tender, without forfeiting the Bid security.</p>
<b>Submission of Bids</b>		
<b>19</b>	<b>Sealing and Marking of Bids</b>	<p>19.1 The envelopes shall be marked as “<b>FINANCIAL BID</b>” and “<b>TECHNICAL BID</b>” in bold and legible letters to avoid confusion. Similarly, the Bidder shall seal the bid/ bids in separate envelopes. The envelopes shall then be sealed in an outer envelope.</p> <p>19.2 The inner and outer envelopes shall:</p> <p>(a) be addressed to the Procuring Agency at the address given in the Invitation for Bids; and</p> <p>(b) Bid Reference No. indicated in the Invitation for Bids, and a statement: “<b>DO NOT OPEN BEFORE,</b>” the time and the date specified in the Invitation for Bids for opening of Bids.</p> <p>19.3 The inner envelopes shall also indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared as “non-responsive” or “late”.</p>

		<p>19.4 If the outer as well as inner envelope is not sealed and marked as required by 21.1 to 21.3 above the Procuring Agency shall assume no responsibility for the bid's misplacement or premature opening.</p> <p>19.5 The bids must be delivered by hand or by courier and should reach the office of Accountant General, AJ&amp;K, Muzaffarabad on the date and time prefixed in the Invitation for Bids (IFB).</p>
<b>20</b>	<b>Deadline for Submission of Bids</b>	20.1 Sealed Bids must be submitted by the Bidder and received by the Procuring Agency on / or before <b>12:00 hours by 29-03-2023. Bids received later than the time and date specified will not be entertained.</b>
<b>21</b>	<b>Late Bids</b>	21.1 Any bid received by the Procuring Agency after the deadline for submission of bids prescribed by the Procuring Agency, shall be rejected.
<b>Opening and Evaluation of Bids</b>		
<b>22</b>	<b>Opening &amp; Evaluation of Technical &amp; Financial Bid by the Procuring Agency</b>	<p>22.1 The "Technical Bids" received, shall be opened by the Procuring Agency publically in the presence of the Bidders or their authorized representatives who may choose to be present Office of the Accountant General, AJK, Muzaffarabad <b>on 29-03-2023 at 12:30 hours.</b> No Technical Bid shall be rejected at opening, except for late bids, which shall be returned unopened to the Bidder.</p> <p>22.2 All Bidders in attendance shall sign an attendance sheet.</p> <p>22.3 The Technical Bids shall then be evaluated to confirm their compliance of the offered item's technical specifications with the specifications detailed in the bid document.</p> <p>22.4 The Financial Bids of technically qualified (i.e., compliant to technical specifications and other terms &amp; conditions) bidders shall be</p>



		<p>opened publically on a specified date, time and venue which is stated in this bid document i.e., Committee Room of AG Office, AJ&amp;K.</p> <p>22.5 The Procuring Agency shall open one Financial Bid at a time and read out aloud its contents which may include name of the Bidder, items bided for and unit prices and total amount of the Bid (if applicable). The Procuring Agency may choose to announce any other details which it deems appropriate if not in conflict with the AJK Public Procurement Rules-2017, specifically Rule 28 (Opening of Bids).</p> <p>22.6 In the Financial Bids the arithmetical errors shall be rectified on the following basis: -</p> <p>a) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected.</p> <p>b) If the Bidder does not accept the correction of the errors, its bid shall be rejected, and bid security may be forfeited.</p> <p>c) If there is a discrepancy between words and figures, the amount in words shall prevail.</p>
<p><b>23</b></p>	<p><b>Determination of Responsiveness of the Bid (Tender)</b></p>	<p>23.1 The Purchaser shall determine the substantial responsiveness of the Tender to the Tender Document, prior to the Tender evaluation, on the basis of the contents of the Tender itself without recourse to extrinsic evidence. A substantially responsive Tender is one which:</p> <ul style="list-style-type: none"> <li>• Meets the eligibility criteria given herein this tender document;</li> <li>• Offers fixed price for all Goods as per Price Schedule;</li> <li>• Is accompanied by the required Bid Security as part of financial proposal;</li> <li>• Conforms to all terms and conditions of the Tender Document, without material deviation or reservation.</li> </ul>

		<ul style="list-style-type: none"> <li>• A material deviation or reservation is one which affects the scope, quality goods or limits the Purchaser's rights or the Bidder's obligations under the Contract.</li> <li>• The Tender determined as not substantially responsive may not subsequently be made responsive by the Bidder by correction or withdrawal of the material deviation or reservation.</li> </ul>
<b>24</b>	<b>Clarification of the Tender:</b>	24.1 The Purchaser shall have the right, at his exclusive discretion, to require, in writing, further Office of the Accountant General, Muzaffarabad information or clarification of the Tender, from any or all the Bidder (s). No change in the price or substance of the Tender shall be sought, offered or permitted except as required to confirm any ambiguity / the corrections of arithmetical errors discovered in the Tender. Acceptance of any such correction is sole discretion of the purchaser.
<b>25</b>	<b>Rejection of Bids</b>	<p>25.1 The Procuring Agency may reject any or all bids at any time prior to the acceptance of a bid under Public Procurement Rules (AJ&amp;K PPRA) 2017. The Procuring Agency may upon request communicate to any bidder who submitted a bid, the grounds for its rejection of any or all bids, but is not required to justify those grounds</p> <p>25.2 Bidder must not indicate directly or indirectly their financial bid anywhere in the technical bid. Any such disclosure shall result in summary rejection of entire bid of the concerned bidder.</p> <p>25.3 Conditional or incomplete bid/bids shall be rejected.</p> <p>25.4 The bid/bids received with over-writing, cutting or any doubtful figure shall be rejected.</p> <p>25.5 Notice of rejection of any or all bids shall be given promptly.</p>

		<p>25.7 Submitted in other than prescribed forms, annexes, documents by other than specified in this bid document, Incomplete, partial, conditional, alternative, late; or A single outer envelope not containing separate sealed technical and sealed financial proposal and relevant bid security is not attached with sealed financial proposal.</p> <p>25.8 The Bidder has conflict of interest with the Purchaser</p> <p>25.9 The Bidder tries to influence the Tender evaluation/ Contract award.</p> <p>25.10 The Bidder engages in corrupt or fraudulent practices in competing for the Contract award There is any discrepancy between bidding documents and bidder's proposal i.e., any non-conformity or inconsistency or informality or irregularity in the submitted bid.</p> <p>25.11 The Bidder submits any financial conditions as part of its bid which are not in conformity with tender document.</p>
<b>26</b>	<b>Announcement of Evaluation Report</b>	26.1 Announcement of Evaluation Report will be as per AJK PPRA 2017.
<b>27</b>	<b>Contacting the Procuring Agency</b>	<p>27.1 No Bidder shall contact the Procuring Agency on any matter relating to its bid, from the time of the bid opening to the time of announcement of Evaluation Report. If a Bidder wishes to bring additional information to the notice of the Procuring Agency, it should do so in writing.</p> <p>27.2 Any effort by a Bidder to influence the Procuring Agency in its decisions on bid evaluation, bid comparison, or Contract award may result in the rejection of the bidder's bid. Canvassing by any Bidder at any stage of the bid evaluation is strictly prohibited. Any infringement shall lead to disqualification. Any attempt by the bidder to mislead, misinform or derail the procurement proceedings shall lead to</p>

		disqualification being detrimental to fair competition.
<b>Award of Contract</b>		
<b>28</b>	<b>Acceptance of Bid and Award Criteria</b>	28.1 The Bidder whose bid is found to be most closely conforming to the Evaluation Criteria prescribed in <b>Section IV</b> and having the most advantageous bid, if not in conflict with any other law, rules, regulations or policy of the Government of AJK, shall be awarded the Contract, within the original or extended period of bid validity.
<b>29</b>	<b>Procuring Agency's Right to vary quantities at the time of Award</b>	29.1 The Procuring Agency reserves the right at/after the time of award of Contract to increase or decrease, the quantity of goods up to 15% as originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions
<b>30</b>	<b>Notification of Award</b>	30.1 Prior to the expiry of the period of bid validity, the Procuring Agency shall notify to the successful Bidder in writing that his bid has been accepted.  30.2 The notification of award shall constitute the formation of the Contract between the Procuring Agency and the successful Bidder.  30.3 The enforcement of the Contract shall be governed by Rule 44 of the AJK PPRA-2017.
<b>31</b>	<b>Performance Guarantee</b>	31.1 Within fifteen (15) days of the receipt of notification of award from the Purchaser, the successful Bidder shall furnish the performance guarantee in accordance with the Conditions of Contract in the form of bank pay order issued in name of Accounts Officer/DDO, Accountant General Office, AJ&K.  31.2 The amount of performance guarantee, as a percentage of the Contract Price, shall be: <b>10 % of the Contract Price</b> In the form of bank pay order, issued by a scheduled bank operating in AJ&K/Pakistan.  31.3 The performance guarantee will be required <b>till completion of the Supplier's warranty obligations</b> have a minimum validity

		<p>period of one year from the date of award of supply order/work order</p> <p>31.4 The proceeds of the performance guarantee shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.</p> <p>31.5 If the contractor commits a default under the Contract.</p> <p>31.6 If the contractor fails to fulfill any of the obligations under the Contract.</p> <p>31.7 If the contractor violates any of the terms and conditions of the Contract.</p>
<b>Penalties/Liquidated Damages &amp; Termination of Contract</b>		
<p><b>32. Penalties/Liquidated Damages &amp; Termination of Contract:</b> The hardware supplies shall be delivered in accordance with the Purchase Orders to be issued by the Office of the Accountant General, AJ&amp;K. In case of late deliveries, penalties at the following rates will be applied:</p>		
<b>Applicable rate:</b> Penalties for delayed delivery of IT hardware shall be as under: <b>Mode of Penalty</b>	<b>100% Quantity as Per Purchase Order</b>	<b>Total delivery period</b>
Without penalty	35 days	35 days
With penalty @ 1% per day after 35-40 days maximum 10% of the total Contract Price	Maximum 05 days' grace period may be allowed by procuring agency subject to valid reasons only.	Maximum 45 days
20% of contracted amount	Delay beyond 45 days maximum up to 55 days	
<b>32. A Termination of Contract</b>		
Purchaser may terminate the contract and forfeit performance guarantee.	<ul style="list-style-type: none"> <li>• Incomplete or Partial deliveries</li> <li>• Delivery beyond 55 days</li> <li>• Defective or refurbished items</li> </ul>	

**SECTION III**  
**SCHEDULE OF REQUIREMENTS  
& TECHNICAL SPECIFICATIONS**

### Schedule of Requirements:

The equipment shall be delivered and installed in accordance with the following schedule of requirements: -

<b>Sr. No</b>	<b>Items Description</b>	<b>Total Qty</b>	<b>* Delivery Time period</b>	<b>Delivery Station/Office</b>
<b>01</b>	Data Base Server, Application Server, Proxy, Security, Domain and NMS Server. Rack Mounted Tape Library.	<b>03</b>	<b>Maximum 35 days</b>	<b>Accountant General AJ&amp;K Office at Muzaffarabad</b>
<b>02</b>	Line Matrix Printers 1500LPMX8	<b>08</b>		
	Line Matrix Printers 1000LPMX5	<b>05</b>		
<b>03</b>	<b>Personal Computers</b> Quantity may increase decrease	<b>75</b>		
<b>04</b>	<b>Laptop</b>	<b>04</b>		
<b>05</b>	<b>Cheque Writers</b>	<b>20</b>		
<b>06</b>	<b>Laser Jet Printers</b>	<b>30</b>		
<b>07</b>	<b>Electricity Generators with Auto Switch Panel 5KVA</b>	<b>05</b>		
<b>08</b>	<b>UPS 2400V for PCs Local</b>	<b>25</b>		
<b>09</b>	<b>Laser printer SAP certified/compatible A3 media kit</b>	<b>01</b>		
<b>10</b>	<b>Managed switch 24 ports and fire wall 13 sites/NMS/Proxy/Domain Server Software</b>	<b>13</b>		

# Technical Specifications

## 1- Database and Application Servers (Qty 2)

Items	Description
<b>Processor</b>	2 x Intel Xeon Gold 6348 28C 2.60 GHz 42MB Cache
<b>Memory</b>	8 x 32GB 2Rx4 DDR4-3200 R ECC
<b>Hard Discs</b>	5 x SSD SAS 12G 800GB Mixed-Use 2.5' H-P EP
<b>Intel Chipset</b>	Latest Intel Chipset
<b>DVD Drive</b>	DVD-RW Super Multi SATA
<b>Network I/F</b>	4 x Gigabit Ethernet Ports
<b>RAID Controller</b>	12 Gbps SAS Array RAID Controller with 2GB Cache and Supported RAID Level 0, 1, 1E, 10, 5, 50
<b>FC HBA</b>	Dual Port 16Gbps FC Card with two SFP multimode module
<b>Remote Management</b>	Integrated remote management controller, should have support for remote graphical console
<b>Power Supply &amp; Fans</b>	Redundant fans & power supplies 900Watts or above
<b>System Peripherals Ports</b>	Built-in four USB Ports on Rear and two Front, One Internal USB Port for Backup Drive, VGA port, management LAN etc
<b>Virtualization</b>	Supported
<b>Management &amp; Monitoring</b>	Pre failure indication, Centralize Management & Monitoring software from respective server manufacture must also support remote sites
<b>Form Factor</b>	2U Rack Mount Dual Socket Server with Slide able mounting kit
<b>Warranty &amp; Support</b>	Three Years on site backed by Manufacturer

## RACK Mounted Tape Library (Qty 1)

Items	Descriptions
<b>Drive Installed</b>	LTO-8 Half Height Tape Drive
<b>Interface</b>	2 x FC 8 GB/s , 1 x RJ45 for Web Interface
<b>Media</b>	Slots 20 Activated compatible with barcode scanner
<b>Cable</b>	Two FC Cable LC/LC Connector
<b>Power Supply</b>	Redundant Power Supply
<b>Media</b>	LTO-8 Ultrium RW Pack 20 Data Cartridges, Bar Code Label and 1x Cleaning Cartridge.
<b>Warranty</b>	Three Years on site by backed by Manufacturer



## Proxy, Security, Domain and NMS Servers Specifications (Qty 1)

Items	Description (International Brands)
<b>Processor</b>	2 x Intel Xeon Gold 6348 28C 2.60 GHz 42MB Cache
<b>Memory</b>	8 x 32GB 2Rx4 DDR4-3200 R ECC (Installed)
<b>Hard Discs</b>	5 x SSD SAS 12G 800GB Mixed-Use 2.5' H-P EP
<b>Intel Chipset</b>	Latest Intel Chipset
<b>DVD Drive</b>	DVD-RW Super Multi SATA
<b>Network I/F</b>	4 x Gigabit Ethernet Ports
<b>RAID Controller</b>	12 Gbps SAS Array RAID Controller with 2GB Cache and Supported RAID Level 0, 1, 1E, 10, 5, 50
<b>FC HBA</b>	Dual Port 16Gbps FC Card with two SFP multimode module
<b>Remote Management</b>	Integrated remote management controller, should have support for remote graphical console
<b>Power Supply &amp; Fans</b>	Redundant fans & power supplies 900Watts or above
<b>System Peripherals Ports</b>	Built-in four USB Ports on Rear and two Front, One Internal USB Port for Backup Drive, VGA port, management LAN etc
<b>Virtualization</b>	Supported
<b>Management &amp; Monitoring</b>	Pre failure indication, Centralize Management & Monitoring software from respective server manufacture must also support remote sites
<b>Form Factor</b>	2U Rack Mount Dual Socket Server with Slide able mounting kit
<b>Warranty &amp; Support</b>	Three Years on site backed by Manufacturer

**Note: -**

- The proposed solution covering all Hardware, Software, Operating System, Database and other related software must be IPV6 compliant. A certificate in this regard should also be submitted along with technical bid documents.
- Further the offered Hardware should have built in redundancy.
- The Bidder should provide compliance statement for all the above specifications of technical requirements against each item.
- All relevant product information such as user manual, technical specifications sheet etc should be submitted along with the offer. Failure to submit this information could result in disqualification of the bid.
- Hard copy of supporting documents, Data Sheet, Manuals or documentary proof for all the above criteria i.e. Bidder's eligibility criteria, Technical Specifications etc. should be submitted in the envelope containing technical bid.

## Line Matrix Printers Specification (Qty 8 & 5)

<b>Printing Technology</b>	Line Impact Dot Matrix Method
<b>Print Head</b>	Line
<b>Dot Wire Diameter</b>	0.42 mm
<b>Graphic Resolution</b>	Max. 180(H) x 144(V) DPI
<b>Print Speed</b>	1000 LPM & 1500LPM
<b>Paper Route</b>	Tractor feeder (Top)
<b>Character Pitch</b>	Near Letter Quality: 10.0 cpi, 12.0 cpi, 13.3 cpi, 15.0
<b>Printing Width</b>	136 characters/line at ANK 10 cpi
<b>Interface</b>	RS-232C (9pin), USB 2.0 (Full Speed), (Optional)
<b>Emulation</b>	LP+ emulation, P-Series Emulation, P-Series XQ
<b>Supported OS</b>	Windows 10, Windows 7, Windows 7 x64, Windows Windows Server 2012 R2, Windows Server 2012, Windows Server 2008 R2, Windows Server 2008, Windows Server 2008 x64, Linux
<b>Receive Buffer</b>	Max. 65536KB
<b>Resident Font</b>	Serif, Sans Serif, Data Processing, High Speed,
<b>Font Style</b>	Bold, Italics, Double Width, Enhanced, Underline, Superscript, Subscript
<b>Paper Weight Adjustment</b>	Manual
<b>Paper Size</b>	Continuous paper: Width 76.2-431.8mm x Length 50.8-304.8mm
<b>Paper Weight</b>	Continuous paper: 56 - 163 gsm
<b>Copy Capability</b>	Normal print mode: original + 5sheets (Total Thickness < 0.64mm)
<b>Dimensions (W x D x H)</b>	686 x 737 x 1,029 mm

<b>Weight (includes supplies)</b>	Approx. 90.7 kg
<b>Operating Environment</b>	Operating: 10 - 40 °C, 15 - 80 %RH
<b>Power Source</b>	Single phase 100 - 240 VAC ±10%, 50/60 Hz ±2%
<b>Power Consumption</b>	Operating: Max. 601W (ISO10561 (High Speed Draft,
<b>Noise Level</b>	Operating: Approx. 55 dBA Idle: < 48 dBA
<b>MTBF (Mean Time Before Failure)</b>	10,000 hours
<b>In the Box</b>	Manuals, CD-ROM, Ribbon cartridge, Power cable

### Scope & Deliverables

1. Delivery, installation, commissioning and testing of supplied hardware on the site.
2. Creation of RAID Levels and Volumes on Servers
3. Installation of SUSE Linux for SAP
4. Creation of Mount Point for SAP Database Installation.
5. Integration of Servers with tape library
6. Installation, configuration of Backup software and integration with the Tape Library.
7. Restoration of SAP backup software
8. Testing of both Offline and Online backup of SAP Database.

### Personal Computers (Qty:75)

Item	Description
Processors <sup>1</sup>	Intel® 11th generation Core™ i7 Quad Core™ 4.80Ghz
Chipset	Intel® Express Chipset Series for i7 11 generation.
Operating System and Application Software	Microsoft® Windows 10 Standard 64-bit, Ubuntu® compatible/configured with SAP GUI, MS Office 2019 Professional Plus, Antivirus Software Installed and Licensed
Graphics <sup>2</sup>	Integrated Intel® HD Graphics 4600 i7;
Memory <sup>3</sup>	Up to 4 DIMM slots; non-ECC dual-channel 1600MHz DDR4 SDRAM, supports up to 16GB. Not all options available in every country nor in every configuration.
Networking	Integrated Intel® I217LM Ethernet LAN 10/100/1000; supports optional wireless 802.11n card

I/O Ports	4 External USB 3.0 ports (2 front, 2 rear) and 6 External USB 2.0 ports (2 front, 4 rear) and 1 Internal USB 2.0 (MT only); 1 RJ-45; 1 Serial; 1 VGA; 2 DisplayPort; 2 PS/2; 2 Line-in (stereo/microphone), 2 Line-out (headphone/speaker)
Removable Media	Supports optional optical disc drives and media card reader options
Hard Drives <sup>4</sup> Options	Hard Disk Drives: up to 1TB; Supports Hybrid and Solid-State Drive No Hard Drive – Supports of Cloud Desktop diskless option
Recommended Accessories <sup>1</sup>	Monitors: Ultra Sharp Monitors - Award-winning, high-performance with ultra-wide viewing, from 21.5"-30; and Professional series monitors available from 17"-24" Single Monitor Arm and Dual Monitor Stand
	Keyboards: USB Entry Keyboard, Multimedia Pro Keyboard, Smart Card Keyboard
	Mouse: USB Optical Mouse, Laser Mouse
	Audio Speakers: Internal 2.0 and 2.1 stereo speaker systems available; sound bar for select flat-panel displays.
	Print Solutions: Black-and-White, Color and Multifunction Lasers for printing and document management
<b>Item</b>	<b>Description</b>
Security	Trusted Platform Module <sup>6</sup> (TPM) 1.2, Data Protection   Security Tools, Data Protection   Encryption, Chassis lock slot support, optional Chassis Intrusion Switch, Setup/BIOS Password, I/O Interface Security, optional Smart Card keyboards, Intel® Trusted Execution Technology, Intel® Identity Protection Technology, Intel® Ant-Theft Technology, KACE Security, Secure Works, BIOS support for optional Computrace <sup>7</sup>
Systems Management <sup>8</sup>	Intel® Standard Manageability; No Out of Band Systems Management
Environmental & Regulatory Standards	Environmental Standards (eco-labels): ENERGY STAR 6.0, EPEAT Registered <sup>10</sup> , CECP, WEEE, Japan Energy Law, South Korea E-standby, South Korea Eco-label (for SFF/USFF only), EU RoHS, China RoHS Other Environmental Options: Carbon Off-set; Asset Resale and Recovery Service. USFF BFR/PVC Free <sup>9</sup>
Warranty and Service	Limited Hardware Warranty <sup>11</sup> ; Standard 3-year Next Business Day on Site Service after Remote Diagnosis <sup>12</sup> (3-3-3); Optional 3-year Pro-Support™ for IT; 4 years and 5-year service and support options <sup>13</sup>

### Laptop (Qty:4)

GENERAL SPECS	
Processor Type	Intel Core i7

Processor Speed	4.80 GHZ
<a href="#">Hard drive size</a>	1TB SSD
Installed RAM	8GB
Screen size	15.6
Operating system (Primary)	Windows 10
<b>PROCESSOR</b>	
Processor Type	Intel Core i7
Processor Model	Core i7-11370H
Base Frequency	3.00 GHz
Max Turbo Frequency	4.80 GHz
Processor Bits	64-bit
Processor Threads	8
No of Cores	4
L3 cache	12 MB Intel® Smart Cache
<a href="#">Bus speed</a>	4 GT/s OPI
Chipset	Intel Chipset
<b>MEMORY</b>	
Number of memory slots	2
Installed RAM	8GB
Maximum memory	Up to 64GB
Type of memory	DDR4 3200 MHz
<b>STORAGE</b>	
<a href="#">Hard drive size</a>	1TB NV Me M.2 SSD
Hard drive speed	5400RPM to 7200
Type of hard drive	M.2 SATA
Card Reader	Yes
Type of memory cards	MicroSD
<b>GRAPHICS</b>	
Dedicated graphics	Yes
Graphics memory	4GB GDDR5
Type of graphics memory	Dedicated
Switchable graphics	YES
Graphics processor	AMD Radeon 530
Maximum shared graphics memory	8GB
<b>DISPLAY</b>	
Aspect ratio	16:09
Backlight	LED
Screen size	15.6
Screen surface	FHD
<a href="#">Screen resolution</a>	1920x1080p

<a href="#">Touchscreen</a>	No
<b>DESIGN</b>	
Colors	Black
Dimensions (W x H x D)	380.0mm x 19.9mm x 258.0mm
<a href="#">Weight</a>	2.02kg
Numeric keyboard	Yes
<b>CONNECTIVITY</b>	
Bluetooth	Yes
Type of Bluetooth	4.1
LAN	Yes
<a href="#">Wireless/WiFi</a>	Yes
<b>CONNECTORS</b>	
Headphone output	Yes
Microphone input	Yes
USB	Yes
<a href="#">USB Ports (Total)</a>	4
<a href="#">HDMI</a>	Yes
Number of outputs	1
HDMI version	
<b>POWER</b>	
Battery life	UP TO 3 Hours
<b>MISCELLANEOUS</b>	
Camera	HD
No. of effective pixels	720p
<b>SOFTWARE</b>	
64-bit OS	64 Bits
Operating system (Primary)	Windows 10 Licensed
Included software	MS Office 2019 Professional Plus Licensed

### **Cheque Writers (Qty: 20)**

<b>Printing Technology</b>	Serial Impact Dot Matrix Method
<b>Print Head</b>	24 Pin
<b>Dot Wire Diameter</b>	0.2 mm
<b>Print Direction</b>	Bidirectional/Unidirectional printing, short line-seeking printing
<b>Graphic Resolution</b>	Max. 360(H) x 360(V) dpi

<b>Print Speed</b>	High Speed Draft: 480 cps, Draft: 360 cps, Letter Quality: 120 cps
<b>Line Feed Pitch</b>	4.23mm (1/6 " ), 3.18mm (1/8 " ), n x 0.42mm (m/60 " ) (m=0-127), n x 0.35mm (n/72 " ) (n=1-85), n x 0.14mm (n/180 " ) (n=0-255), n x 0.12mm (n/216 " ) (n=0-255), n x 0.07mm (n/360 " ) (n=0-255)
<b>Feed Speed</b>	5.5 inches per second
<b>Feed Rate</b>	4.23mm (1/6") line feed: Approx. 46 milliseconds
<b>Paper Route</b>	Tractor feeder (Front), Tractor feeder (Rear), Tractor feeder (Bottom), Manual (Top), Manual (Front), Cut sheet feeder (Rear)
<b>Character Pitch</b>	High Speed Draft: 10.0 cpi, 12.0 cpi, 17 cpi Draft: 10.0 cpi, 12.0 cpi, 15.0 cpi, 17.1 cpi, 20.0 cpi Letter Quality: 10.0 cpi, 12.0 cpi, 15.0 cpi, 17 cpi, 20.0 cpi, Proportional
<b>Printing Width</b>	136 characters/line at ANK 10 cpi
<b>Interface</b>	IEEE1284-1994 Bi-directional Parallel, USB 2.0 (Full Speed), (Optional) 100BASE-TX/10BASE-T, (Optional) RS-232C (25pin)
<b>Emulation</b>	ESC/P2 emulation, IBM Pro Printer emulation, IBM AGM emulation
<b>Supported OS</b>	Windows 10, Windows 7 x64, Windows Vista, Windows Vista x64, Windows Server 2008 R2, Windows Server 2008 x64, Windows Server 2003 R2, Windows Server 2003 x64
<b>Receive Buffer</b>	Max. 128KB
<b>Resident Font</b>	Draft, High-Speed Draft, LQ Gothic, LQ Roman, LQ Courier, LQ Swiss, LQ Prestige, LQ Orator, LQ Swiss Bold, Scalable Roman, Scalable Courier, Scalable Swiss, OCR-A, OCR-B
<b>Font Style</b>	Double Width, Double Height, Enhanced, Emphasized, Bold, Italics, Over score, Outline, Shadow, Underline

<b>1-D Barcode</b>	UPC-A, UPC-E, EAN8, EAN13, Code39, Interleaved 2 of 5 (ITF), Code128, POSTNET, Code bar (NW-7), Industrial 2 of 5, Matrix 2 of 5
<b>Paper Type</b>	Continuous paper, Continuous copying paper, Cut sheet, Card, Envelope, Label
<b>Paper Weight Adjustment</b>	Manual
<b>Paper Size</b>	Continuous paper: Width 76.2-406.4mm x Length 76.2-558.8mm Single part paper: Width 99.1-419.1mm x Length 99.1-363.0mm Multi part paper: Width 76.2-406.4mm x Length 76.2-558.8mm
<b>Paper Weight</b>	Continuous paper: 45 - 90 gsm Single part paper: 45 - 90 gsm Multi part paper: 35 - 40 gsm
<b>Copy Capability</b>	Normal print mode: original + 4sheets (Total Thickness < 0.36mm) High copy print mode: original + 5 sheets (Total Thickness <0.48mm)
<b>Dimensions (W x D x H)</b>	568 x 320 x 159 mm
<b>Operating Environment</b>	Operating: 5 - 35 °C, 20 - 80 %RH Storage: -10 - 50 °C, 5 - 95 %RH No condensation
<b>Power Source</b>	Single phase 220 - 240 VAC ±10%, 50/60 Hz ±2%
<b>Power Consumption</b>	Operating: Max. -W (ISO10561 (Draft, Range1) Printing Approx. 88W) Idle: Approx. 15W Sleep: < 1.5W
<b>Safety &amp; Environment Regulation</b>	Energy Star, EMC-Directive, GS Mark, CE Mark, CCC Mark
<b>Noise Level</b>	Operating: Approx. 57 dBA Quiet Mode: < 49 dBA
<b>MTBF(Mean Time Before Failure)</b>	25,000 hours



<b>Ribbon Life</b>	Black: 13 million characters
<b>Print Head Life</b>	Approx. 600 million strokes/ pin
<b>In the Box</b>	Ribbon cartridge, Power cable, CD-ROM, Others
<b>Laser Jet Printers (Qty: 30)</b>	
<b>Print Speed</b>	Letter: Upto 40 ppm black;4 First Page Out As fast as 5.6 sec black
<b>Print Resolution</b>	Black (best): 600x600dpi, Upto 4800x600 enhanced dpi
<b>Print Technology</b>	Laser
<b>Print Resolution Technologies</b>	1200,600dpi
<b>Standard Print languages</b>	PCL5, PCL6, post script level 3 emulation, direct PDF (v1.7) printing, URF, PCLM, PWG
<b>Printer Smart Software Features</b>	Auto-duplex printing, Apple Air Print™, Instant-on Technology, Auto-On/Auto-Off technology, Jet Intelligence Cartridge Technology, Job Storage with PIN printing
<b>Standard Connectivity</b>	1Hi-Speed USB 2.0; 1 Host USB; 1 Giga bit Ethernet 10/100/1000T network
<b>Network Capabilities</b>	Via built-in 10/100/1000 Base-TX Ethernet, Gigabit; Auto-crossover Ethernet; Authentication via 802.1X
<b>Network Ready</b>	Standard (built-in Giga bit Ethernet)
<b>Memory</b>	128 MB
<b>Processor Speed</b>	1200MHz
<b>Duty Cycle</b>	Upto 80,000 pages per month
<b>Control Panel</b>	2-line back lit LCD graphic display; Buttons (OK, Menu, Cancel, Back); LED indicator lights (Attention, Ready)
<b>What's in the box</b>	Laser Jet Preinstalled Black Laser Jet Toner Cartridge (3100 pages); Getting Started Guide; Setup Poster; Support Flyer; Warranty Guide; Printer

	documentation and software on CD-ROM; Power Cord 1, USB Cord 1
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**UPS 2400V for PCs Local (Qty: 25, 50 Batteries)**

Specification	Local UPS 2400V (24VDC) with hybrid solar charging option, Input voltage rang 90-280 VAC and Batteries 200ah, overload and short circuit protection. LCD display.
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**Electricity Generators with Auto Switch Panel 5KVA (Q: 5)**

<b>Short Description</b>	EF5500FW, 5.5kVA Petrol Generator, 4-year warranty
<b>SKU</b>	EF5500FW
<b>GTIN (Global Trade Item Number)</b>	9334786003568
<b>kVA (Max Power)</b>	5.5 kVA
<b>Continuous Output</b>	5.0 kVA
<b>Frequency</b>	50Hz
<b>Voltage</b>	230 V
<b>Alternator Type</b>	Brushless condenser
<b>Engine</b>	OHV Air Cooled - MZ360
<b>Type</b>	4-Stroke
<b>Displacement</b>	357 cc
<b>Starting Method</b>	Auto start and Recoil
<b>Fuel Tank Capacity</b>	28 L
<b>Cont. Working Time</b>	17.5 hours at 25% load, 12 hours at rated load

<b>Fuel</b>	Petrol
<b>Noise @ 7m</b>	71 dBA (1/4 load)
<b>Output Type</b>	2 x 15A outlet with circuit breaker
<b>Product Dimensions (mm) LxWxH</b>	670 x 535 x 565mm (L x W x H)
<b>Net Weight (kg)</b>	80.0 Kg
<b>Wheel Kit</b>	2 Wheel Kit

**LaserJet Printers Specification**  
**(SAP Certified/Compatible) SAPWIN/SWIN (Qty-1)**

<b>Printing Technology</b>	Laser
<b>Print Resolution</b>	Black (best): Up to 1200 x 1200 dpi
<b>Print Speed</b>	More than 40 ppm black;
<b>Display</b>	2-in, 4-line LCD (color text and graphics)
<b>Processor speed</b>	800 MHz
<b>Connectivity</b>	802.11b/g/n wireless LAN (station mode), other networking accessories, Jet direct 2700w USB Wireless Print Server
<b>Network ready</b>	Standard (built-in Gigabit Ethernet)
<b>Paper Route</b>	Trays
<b>Ports</b>	1 Hi-Speed USB 2.0 Device; 1 Gigabit Ethernet 10/100/1000 Base-T; 1 Hi-Speed USB 2.0 Easy Access USB; 1 Hardware Integration Pocket (HIP)
<b>Hard disk</b>	Standard, 8 GB Solid State Drive (SSD)
<b>Paper handling input</b>	100-sheet multipurpose tray, 2 x 250-sheet input trays

<b>Paper handling output</b>	250-sheet output bin
<b>Duplex printing</b>	Automatic (standard)
<b>Character Pitch</b>	10.0 cpi, 12.0 cpi, 13.3 cpi, 15.0 cpi, 16.7 cpi, 17.1 cpi, 20 cpi Draft: 10.0 cpi, 12.0 cpi, 13.3 cpi, 15.0 cpi, 16.7 cpi, 17.1 cpi, 20.0 cpi
<b>Monthly duty cycle</b>	Up to 100,000 pages
<b>Supported OS</b>	Windows 10, Windows 7, Windows 7 x64, Windows XP, Windows XP x64, Windows Server 2012 R2, Windows Server 2012, Windows Server 2008 R2, Windows Server 2008 x64, Windows Server 2003, Windows Server 2003 x64, Linux
<b>Media sizes supported</b>	Tray 1, 2: A3; A4; A5; B4 (JIS); B5 (JIS); Tray 3: A3; A4; A5; B4 (JIS); B5 (JIS)
<b>Weight (includes supplies)</b>	Tray 1: 60 to 199 g/m <sup>2</sup> ; Tray 2, 3: 60 to 120 g/m <sup>2</sup>
<b>Network Capabilities</b>	Yes, via HP Jet direct Ethernet embedded print server (standard)
<b>Power</b>	Input voltage: 220 to 240 VAC (+/- 10%), 50/60 Hz (+/- 2 Hz)
<b>Operating Environment</b>	Operating: 10 - 40 °C, 15 - 80 %RH Storage: -40 - 70 °C, 15 - 90 %RH No condensation
<b>MTBF (Mean Time Before Failure)</b>	10,000 hours
<b>In the Box</b>	Manuals, CD-ROM, Ribbon cartridge, Power cable

**Network Firewall, Managed Switches, UPS and NMS Monitoring, Domain and Proxy Server Software**

Sr. No	Network Items Description	Qty
1	Access Firewall Reputed brand.	13 No
2	<b>NMS Servers</b> (with Microsoft windows Server 2012 R2 Standard Edition) and <b>Network Monitoring System (NMS) Software with OS</b> Tool providing <b>i)</b> Network Fault Management, <b>ii)</b> Configuration Management, <b>iii)</b> Performance Management, <b>iv)</b> Network Traffic Analysis	01 No Server and 01 NMS Software with 50 No NMS Licenses
3	Domain Servers with Microsoft Windows Server 2012 R2 Standard Edition	01 No
4	Proxy Server for Internet with Microsoft Windows Server 2012 R2 Standard Edition	01 No
5	Antivirus Server with Microsoft Windows Server 2012 R2 Standard Edition and Clint server Antivirus Software	01 No With 01 Server and 100 Clients Antivirus Licenses
6	Network UPS Reputed Brand 20 KVA with SNMP card, Rail kit and good quality rack with PDU	01 No
7	Manageable Switches 24 Port for AG AJK server room for SAP Servers and DAOs	13 No

**SECTION IV**  
**EVALUATION CRITERIA**

**(Evaluation Criteria)**

**Bidder Qualification and Bid Evaluation**  
**Criteria for most advantageous Responsive Bid**

**A) Technical Evaluation:**

**Mandatory Requirements**

The Technical proposal shall be evaluated by the technical evaluation committee in the light of following evaluation criteria: -

<b>Category</b>	<b>Description</b>	<b>Points</b>
Legal (Mandatory)	Tier-1/No Partners	Mandatory
	Letter of Authorization from the principal head/OEM	Mandatory
	Certificate of Company/Firm Registration/Incorporation under the laws of Pakistan and/or AJ&K	Mandatory
	Valid Income Tax Registration	Mandatory
	Valid General Sales Tax Registration (Status-Active with FBR / AJ&K CBR)	Mandatory
	Submission of undertaking on legal valid and attested stamp paper that the firm is not blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or private Sector Organization anywhere in Pakistan & AJK.	Mandatory
	In full compliance of the Execution Schedule and Delivery Period mentioned in Standard Bidding Document (Undertaking)	Mandatory
	Provision of sales and after- sales service	Mandatory
	Compliance of given specifications according to the SBD	Mandatory
	Standard warranty as per manufacturer	Mandatory
	Statement of Financial Soundness from Bank	Mandatory
	Submission of Certificate that no refurbished items have been supplied	Mandatory

The following criteria will be used for determining the technical qualification of bidder/bidders

**Total Marks: 100**

**Qualifying Marks: 60**

Category	Description	Range	Point Allocation	Points Earned by Bidders
1. Financial	<b>Annual turnover (Max Points 25)</b> Value of Contracts over last 12 months. Attach proof/evidence in form of work orders/contracts or payment received.	5-10 million	10 Points	
		11-20million	15 Points	
		21-30million	20 Points	
		31 million or above	25 Points	
	<b>Projects with Government (Max Points 15)</b> Projects executed Successfully with government organizations. Attach proof/evidence in form of work orders/contracts or payment received from procuring agency	1 Project	3 Points	
		2 Projects	6 Points	
		3 Projects	9 Points	
		4 Projects and above	15 Points	
	<b>Certified/Audited Accounts of last two years (Max Points 10)</b>	5 points for each year	10 Points	
	<b>Net Worth (Max Points 10)</b> Available Net Assets/Equity/Capital	05 to 10 million	2 Points	
		11 to 15 million	5 Points	
		16 to 24 million	7 Points	
		25 million and above	10 Points	



<b>2. Technical (Quality, Human Resource, Professionals, Backup Support)</b>	<b>Total No. of full time Technical Staff employees (Max Points 20)</b> Attach CVs, Payroll list etc. as evidence for following categories only 1.Engineers 2.Certified I.T professionals 3.Network & System Administrators 4.PC Technicians 5. Sales, Marketing & Finance Managers	4 points for each category	20 Points	
	<b>Total Experience in relevance field (Max. Points 5)</b>	3 Years	1 Point	
		4 Years	2 Points	
		5 Years	3 Points	
		6 Years	4 Points	
		More than 6 Years	5 Points	
	<b>ISO Certification or equivalent I.T certification (Max Points 5)</b>		5 Points	
<b>Service Support Centers (Max. Points 10)</b> Location/Address of the Service Center	2 Points per Center	10 Points		
<b>Total Marks</b>		100 Points		

**Important Note for Bidder: -**

- Verifiable documentary proof for the above requirements and criteria points are mandatory requirement and marks will be awarded on the basis of these verifiable proof only.
- Bidder shall have to attain minimum 60 marks to be declared technically qualified provided that the bidder's product offer is in full compliance to the required technical specifications as provided in this bidding document.
- Bidder not conforming to item technical specifications shall be disqualified being non- conforming to standard specification.
- Item wise most advantageous bid will be awarded the contract.

## B) Financial Evaluation:

1. Most advantageous responsive bid price of bidder declared by procurement Committee.

Sr. No.	Description
1	Bid Submitted in time
2	Bid are sealed and properly marked as per Instructions to bidders in Bidding document
3	One Copy of Bid (Original)
4	Authorization letter to participate in bid and Compulsory Bid Acceptance form
5	Bid Validity Period for 90 days from the date of issue of supply order.
6	Bid Security item wise or whole job as mentioned in advertisement
7	Delivery Time Period (35 days)
8	NTN & GST Registration with ATL status (copy of certificate required)
9	OEM Authorization Certificate
10	Financial Statements (copy of last 02 years required)
11	Bidders past experience (Copy of Purchase Orders required)
12	Bidder capacity to deliver services & spare parts
13	No Litigation and black listing Certificate on letter head
14	Technical Specifications Compliance Sheet by bidder
15	Any bid found conditional, comprising condition of variation/fluctuation in dollar rate, over writing, false/forged document, received late and/or not accompanied will be rejected as per AJK PPRA Rules 2017

2. Work award will be given to the most advantageous bid on **Item-wise lowest quoted bid price/offer.** Bidders can participate in bid process for supply of one or more items of Invitation for Bids (IFB-1). Work award (BER) shall be published on item wise basis in whole or parts to PPRA. Purchase and Procurement Committee reserves the right to accept or reject all bids as per provisions of AJ&K PPRA Rules 2017.

**SECTION V**  
**BID FORMS**

**BID FORM-01**  
**Letter of Intention**

Bid Ref No. **Bid Ref. No. 02/AGAJK/2023**  
Date of the Opening of Technical Bid

**Letter of Intention**

Name of the Contract: **Procurement of Computer Server, Tape library, Line Matrix Printers, Hardware (PCs, Laptops, Cheque Writers, LaserJet Printers, UPS for PCs, Fire wall/Switches, UPS for LAN/WAN, NMS/Proxy/Domain Software.**

To: [Office of the Accountant General, Azad Jammu and Kashmir, Muzaffarabad.]

Dear Sir,

Having examined the bidding document, including Addenda Nos. [insert numbers & Date of individual Addendum], the receipt of which is hereby acknowledged, we, the undersigned, offer to supply and deliver the Goods under the above-named Contract in full conformity with the said bidding document and at the rates/unit prices described in the price schedule provided in Financial Bid or such other sums as may be determined in accordance with the terms and conditions of the Contract. The above amounts are in accordance with the Price Schedules attached herewith and are made part of this bid.

We undertake, if our Financial Bid is accepted, to deliver the Goods in accordance with the delivery schedule specified in the schedule of requirements.

If our Financial Bid is accepted, we undertake to provide a performance security/guarantee in the form, in the amounts, and within the times specified in the bidding document.

We agree to abide by this bid, for the Bid Validity Period specified in the bidding document and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

Until the formal final Contract is prepared and executed between us, this bid, together with your written acceptance of the bid and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any Financial Bid you may receive. We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in Pakistan.

We confirm that we comply with the eligibility requirements as per ITB clauses 17 &18 of the bidding document and have duly provided bid security as mentioned in advertisement in the shape of pay order in the name of **Accounts Officer (DDO) office of the**

**Accountant General, AJK** with our Financial Bid. We also fully agree that provision of refurbished or used items shall lead to disqualification, rejection and blacklisting. We confirm that our quotation is for brand new items only.

Dated this [insert: number] day of [insert: month], [insert: year].

Signed:

In the capacity of [insert: title or position]

Duly authorized to sign this bid for and on behalf of [insert: name of Bidder]

**BID FORM-02**  
**Eligibility of the Bidders & Evaluation of Bids**

Name of the Firm

Bid Reference No: **Bid Ref. No. 02/AGAJK/2023**

Date of opening of Bid.

Documentary Evidence for Determining Eligibility of the Bidders & Evaluation of bids

<b>Required Documentation</b> (To Be Filled by the Procuring Agency)	<b>Checklist</b> (To be initialed by the Bidder against each document)	<b>Relevant Page Number in the Bid</b> (To be filled by the Bidder)	<b>Supporting Documents</b> (To be filled by the Bidder with name of the documents that are submitted to meet the requirement)
<b>Column:1</b>	<b>Column:2</b>	<b>Column:3</b>	<b>Column:4</b>
NTN Certificate			
GST Certificate			
On Active Tax Payers List of FBR and/or CBR AJ&K			
Registration/Incorporation/Business Certificate			
Complete Company profile			
Operational Office in Islamabad/ Rawalpindi/AJK and major cities			
Firm's past performance i.e., Minimum three years' experience in supplying and installation of Computer Hardware & IT equipment			
Affidavit to the effect that the respective bidder is not blacklisted and rendered ineligible for corrupt and fraudulent practices by any Government (Federal, Provincial or AJK) or a public sector organization.			
Letter of Original Manufacturer's authorization			

Bid validity period up to 90 days from date of issue of supply order			
Compliance with schedule of requirements			
Submission of bid security with Financial Bid			
Compliance with Technical Specifications & scope of work			
Manufacturer's warranty: Minimum One year and onsite support			
Technical brochures/data sheets			
Original Bidding document duly signed/stamped			
Certificate that <b>“no refurbished item has been supplied and brand-new items shall be delivered”</b>			

- I. Bidders should only sign/initial against those requirements that they are attaching with the form. In case they do not have any document to attach the corresponding cell in column 2 should be left blank.
- II. Bidders are required to mention the exact page number of relevant document placed in the Bid.
- III. Bidders are advised to attach all supporting documents with this form in the order of the requirement as mentioned in column 1.

**BID FORM-03**  
**Firm's Past Performance**

Name of the Firm:

Bid Reference No: **Bid Ref. No. 02/AGAJK/2023**

**Firm's Past Performance.**

Date of opening of Bid:

Assessment Period: **(Minimum Two Years as per Evaluation Criteria)**

Name of the Purchaser/ Institution	Purchase Order No.	Description Of Order	Value of Order	Date of Completion	Purchaser's Certificate

Bidders may use additional Sheets if required.  
All certificates are to be attached with this form.



**BID FORM-04**  
**Price Schedule (Financial Bid)**

User Note: This form is to be filled by the Bidder for each individual item and shall submit

with Financial Bid.

Name of the Firm:

Bid Ref. No: **Bid Ref. No. 02/AGAJK/2023**

Date of opening of Bid.

S.#.	Name of the Item	Unit Price (Inclusive of all applicable taxes) *	Qty	Final Total Price (Inclusive of all applicable taxes) in Pak Rupees
1	2	3	4	5
				(3X4)
Total Price (Inclusive of all applicable taxes)				

Note: The quoted price should include the delivery/installation charges.

FINAL TOTAL PRICE (in words):

\_\_\_\_\_

Signature: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

Official Stamp: \_\_\_\_\_

**BID FORM-05**  
**Contract Agreement**

THIS AGREEMENT made the [day] of [Month] 2023 between [name of Purchaser] of [country of Purchaser] (hereinafter called “the Purchaser”) of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called “the Supplier”) of the other part:

WHEREAS the Purchaser invited bids for certain goods and ancillary services, viz., [brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (hereinafter called “the Contract Price”).

**NOW THIS AGREEMENT WITNESSED AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - (a) the Bid Form and the Price Schedule submitted by the Bidder;
  - (b) the Schedule of Requirements;
  - (c) the Technical Specifications;
  - (d) the General Conditions of Contract;
  - (e) the Special Conditions of Contract; and
  - (f) the Purchaser’s Notification of Award.
  - (g) Non-Disclosure Agreement
  - (h) the Performance Guarantee (in the form of pay order).
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws of the day and year first above written.

**For** the Accountant General AJ&K,  
Muzaffarabad

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

**For** [full legal name of the Contractor]:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

**WITNESSES**

Signature: \_\_\_\_\_

CNIC: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Signature: \_\_\_\_\_

CNIC:  
\_\_\_\_\_

Name: \_\_\_\_\_

Designation:  
\_\_\_\_\_

**BID FORM-06**  
**Certificate of Original Equipment Manufacturer**  
(Not Furbished)

We hereby ("Company Name & Address") certify that the equipment supplied to the ("Procuring Agency") OFFICE OF THE ACCOUNTANT GENERAL, AJ&K are not refurbished and are in genuine condition as shipped by the Original Equipment Manufacturing (OEM) company.

Dated \_\_\_\_\_

Signature \_\_\_\_\_

(Company Stamp)

In the capacity of  
Duly authorized to sign bids for and on behalf of:

### **Special Conditions of Contract**

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract.

#### **1. Definitions**

The Purchaser is Office of the Accountant General, AJ&K, Muzaffarabad.

#### **2. Inspection and Tests**

- i. After delivery of goods at the Purchaser's premises, the Purchaser shall inspect the quantity, quality, specifications of goods.
- ii. The Inspection Committee of Office of the Accountant General will carry out detailed physical and technical examination of supplied items in accordance to the approved technical specifications etc. The Supplier shall be responsible to replace defective goods at his own cost.
- iii. Supplier shall replenish any shortfall in quantity within delivery period. Partial deliveries shall not be entertained.
- iv. Payment to supplier shall be subject to satisfactory inspection report.

#### **3. Packing**

**Packing & accessories:** All the items to be provided in proper company sealed packing with all associated brochures and CDs.

#### **4. Transportation and delivery requirements**

- i. The bidder shall deliver the supplies brand new at the destination in scratch-less condition with all the manufacturer supplied accessories.
- ii. The Supplier shall arrange such transportation of the goods as is required to prevent their damage or deterioration during transit to their final destination and in accordance with the terms and manner prescribed in the Schedule of Requirement.
- iii. All costs associated with the transportation including loading/unloading and road taxes shall be borne by the Supplier.

#### **5. Warranty**

The warranty period of the supplied goods shall be minimum one year for all items except laser printer (SAP Compatible) which shall have warranty of three years from date of delivery of the supplies at the purchaser's premises.

## 6. Prices & Payments

- **Prices shall be:** Fixed.
- 100% payments will be made after successful testing and commission through cross cheque by AG AJK Muzaffarabad.

## 7. Penalties/ Liquidated Damages & Termination of Contract

The following deviations shall impose penalties and may lead to termination of contract

<b>Applicable rate:</b> Penalties for delayed delivery. <b>Mode of Penalty</b>	<b>100% Quantity as Per Purchase Order</b>	<b>Total delivery period</b>
Without penalty	35 days	35 days
With penalty @ 1% per day after 35-40 days maximum 10% of the total Contract Price	Maximum 05 days' grace period may be allowed by procuring agency subject to valid reasons only.	Maximum 45 days
20% of contracted amount	Delay beyond 45 days maximum up to 55 days	
<b>Termination of Contract</b>		
Purchaser may terminate the contract and forfeit performance guarantee.	<ul style="list-style-type: none"> <li>• Incomplete or Partial deliveries</li> <li>• delivery beyond 55 days</li> <li>• Defective or refurbished items</li> </ul>	

## 8. Resolution of Disputes (18 GCC)

Rule 48 of the AJ&K Public Procurement Rules, 2017 provides that in case a bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances within fifteen days of the bid evaluation report. Rule 48 is given below: -

### **Rule 48: Redressal of grievances by the procuring agency: -**

- (1) The procuring agency shall constitute a committee comprising of odd number of persons, with proper powers and authorizations, to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.
- (2) Any bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances not later than fifteen days after the announcement of the bid evaluation report under rule 35.

- (3) The committee shall investigate and decide upon the complaint within fifteen days of the receipt of the complaint.
- (4) Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.
- (6) The Secretary Finance, Govt. of AJ&K, shall head the Grievance Committee for this procurement.

**Rule 49: Arbitration**

As per AJ&K PPRA Rule 49: -

- (1) After coming into force of the procurement Contracts, disputes between the parties to the Contract shall be settled by arbitration.
- (2) The Procuring Agencies shall provide for a method of arbitration in the procurement Contract, not inconsistent with the laws of Azad Jammu and Kashmir.

**9. Notices**

**Purchaser's address for notice purposes:**

Office of The Accountant General Azad Jammu & Kashmir  
Sathra Hill, Muzaffarabad.  
Ph#: 05822-920603

**Supplier's address for notice purposes:**

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## **General Conditions of Contract (GCC)**

### **1. Definitions**

1.1 In this Contract, the following terms shall be interpreted as indicated:

(a) "The Contract" means the agreement entered into between the Purchaser (Accountant General AJ&K and Supplier, as recorded in the Agreement/ Contract signed by the Parties, including all attachments and appendices there to and all documents incorporated by reference therein.

(b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its Contractual obligations.

(c) "The Goods" means all those equipment, machinery and/or other material which the Supplier is required to supply to the Purchaser under the Contract.

(d) "The Services" means those services ancillary to the supply of the goods, such as transportation of goods upto the desired destinations, insurance and any other incidental services such as installation, commissioning, provision of technical assistance, training and other such obligations of the Supplier covered under the Contract.

(e) "GCC" means the General Conditions of Contract contained in this section.

(f) "SCC" means Special Conditions of the Contract.

(g) "The Purchaser" means the organization purchasing the Goods, as named in the SCC.

(h) "The Supplier" means the individual or firm supplying the Goods and Services under this Contract.

(i) "The Project Site", where applicable, mean the place or places named in the SCC.

(j) "Day" means calendar day.

### **2. Application**

2.1 These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of the Contract.

### **3. Standards**

3.1 The Goods supplied under this Contract against the "Purchase Order", shall conform to the standards mentioned in the Technical Specifications.



#### **4. Inspections and Tests**

4.1 The Purchaser or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications.

4.2 The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at the Goods' final destination.

4.3 Should any inspected or tested Goods fail to conform to the Specifications, the Purchaser may reject the Goods, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Purchaser.

4.4 The Purchaser's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival at the Purchaser's delivery point shall in no way be limited or waived by reason of the Goods having previously been inspected, tested, and passed by the Purchaser or its representative prior to the goods' shipment from the factory/warehouse.

4.5 Nothing in GCC Clause 4 shall in any way release the Supplier from any warranty or other obligations under this Contract.

#### **5. Packing**

5.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as shall be indicated in the Contract.

5.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract.

#### **6. Delivery and Documents**

6.1 Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirements.

6.2 For purposes of the Contract, DDP trade term is used to describe the obligations of the parties which means price inclusive of applicable taxes, transportation & delivery charges, insurances & warranties, if any, etc.

#### **7. Transportation**

7.1 The Supplier is required under the Contract to transport the Goods to a specified place of destination.

#### **8. Warranty**

8.1 The Supplier warrants that the Goods supplied under the Contract are original, new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship.

8.2 This warranty shall remain valid for minimum one year after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract.

8.3 The Purchaser shall promptly notify the Supplier in writing of any claims arising under this warranty.

8.4 Upon receipt of such notice, the Supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without costs to the Purchaser.

8.5 If the Supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, within a reasonable period, the Purchaser may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights

## **9. Payment**

9.1 The method and conditions of payment to be made to the Supplier under this Contract shall be specified in SCC.

9.2 The Supplier's request(s) for payment shall be made to the Purchaser in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed and upon fulfillment of other obligations stipulated in the Contract.

9.3 Payments shall be made promptly by the Purchaser, but in no case later than sixty (60) days after submission of an invoice or claim by the Supplier.

9.4 The currency of payment is Pak. Rupees.

## **10. Prices**

10.1 Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid.

## **11. Change Orders**

11.1 The Purchaser may at any time, by a written order given to the Supplier pursuant to GCC Clause 21, make changes while remaining within the general scope of the contract. The Purchaser reserves the right to increase or decrease the quantities through prior notice as per provisions of AJ&K PPRA.

## **12. Contract Amendments**

12.1 No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

## **13. Assignment**

13.1 The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract.

**14. Delays in the Supplier's Performance**

14.1 Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Purchaser in the Schedule of Requirements.

**15. Liquidated Damages**

15.1 Subject to GCC Clause 17, if the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in SCC. Once the maximum is reached, the Purchaser may consider termination of the Contract pursuant to GCC Clause 16.

**16. Termination for Default**

16.1 The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:

(a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the respective "Supply Order" which shall be issued from time to time under this Contract, or within any extension thereof granted by the Purchaser pursuant to GCC Clause 14.2; or

(b) if the Supplier fails to perform any other obligation(s) under the Contract.

(c) if the Supplier, in the judgment of the Purchaser has engaged in corrupt and fraudulent practices in competing for or in executing the Contract.

(d) If it is confirmed that the supplier has delivered refurbished items (wholly or partially). Supply of refurbished items shall constitute severe breach of contract which could lead to disqualification, forfeiture of performance guarantee and permanent blacklisting. For the purpose of this clause:

"corrupt and fraudulent practices" includes the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the supplier or contractor in the procurement process or in contract execution to the detriment of the procuring agencies; or misrepresentation of facts in order to influence a procurement process or the execution of a contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at

artificial, non-competitive levels and to deprive the procuring agencies of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty.

16.2 In the event the Purchaser terminates the Contract in whole or in part, pursuant to GCC Clause 16.1, the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Purchaser for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

## **17. Force Majeure**

17.1 Notwithstanding the provisions of GCC Clauses 14, 15, and 16, the Supplier shall not be liable for forfeiture of its bid security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

17.2 For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

17.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

## **18. Resolution of Disputes**

18.1 The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

18.2 If, after thirty (30) days from the commencement of such informal negotiations, the Purchaser and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified in SCC 8

**19. Governing Language**

19.1 The Contract shall be written in the language specified in SCC. Subject to GCC Clause 20, the version of the Contract written in the specified language shall govern its interpretation. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.

**20. Applicable Law**

20.1 The Contract shall be interpreted in accordance with the laws of the country.

**21. Notices**

21.1 Any notice given by one party to the other pursuant to this contract shall be sent to the other party in writing or electronic mail and be confirmed in writing to the other party's address specified in SCC.

21.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.

**22. Taxes and Duties**

22.1 Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Purchaser.

**End of bid**